



**CEDAR VALLEY  
HOSPICE®**

## **Call for Candidates for Cedar Valley Hospice's Board of Directors**

### **Do you want to make a difference in your community?**

**Cedar Valley Hospice is the premier hospice agency serving 15 counties with offices in Waterloo, Grundy Center, Independence and Waverly. We are currently seeking passionate and motivated individuals to join our Board.**

#### **Mission**

Cedar Valley Hospice's mission is to...

Enrich lives with knowledge, respect and compassionate care.

#### **Position**

The Board will support the work of Cedar Valley Hospice and provide mission-based leadership and strategic governance. While day-to-day operations are led by Cedar Valley Hospice's chief executive officer (CEO), the Board-CEO relationship is a partnership, and the appropriate involvement of the Board is both critical and expected. Specific Board Member responsibilities include:

#### **Leadership, governance and oversight**

- Serving as a trusted advisor to the CEO as s/he develops and implements Cedar Valley Hospice's strategic plan
- Reviewing outcomes and metrics created by Cedar Valley Hospice for evaluating its impact, and regularly measuring its performance and effectiveness using those metrics; reviewing agenda and supporting materials prior to board and committee meetings
- Approving Cedar Valley Hospice's annual budget/benchmarks, audit reports, and material business decisions; being informed of, and meeting all, legal and fiduciary responsibilities
- Contributing to an annual performance evaluation of the CEO
- Assisting the CEO and board chair in identifying and recruiting other Board Members

- Partnering with the CEO and other board members to ensure that board resolutions are carried out
- Serving on committees or task forces and taking on special assignments
- Representing Cedar Valley Hospice to stakeholders; acting as an ambassador for the organization
- Ensuring Cedar Valley Hospice's commitment to a diverse board and staff that reflects the communities Cedar Valley Hospice serves

## **Fundraising**

Cedar Valley Hospice Board Members will consider Cedar Valley Hospice a philanthropic priority and make annual gifts that reflect that priority. So that Cedar Valley Hospice can credibly solicit contributions from foundations, organizations, and individuals, Cedar Valley Hospice expects to have 100 percent of Board Members make an annual contribution that is commensurate with their capacity.

## **Board terms/participation**

Cedar Valley Hospice's Board Members will serve a three-year term to be eligible for re-appointment for one additional term. Board meetings will be held monthly and committee meetings will be held in coordination with full board meetings.

## **Qualifications**

This is an extraordinary opportunity for an individual who is passionate about Cedar Valley Hospice's mission and who has a track record of board leadership. Selected Board Members will have achieved leadership stature in business, government, philanthropy, or the nonprofit sector. His/her accomplishments will allow him/her to attract other well-qualified, high-performing Board Members.

Ideal candidates will have the following qualifications:

- Extensive professional experience with significant executive leadership accomplishments in business, government, philanthropy, or the nonprofit sector
- A commitment to and understanding of Cedar Valley Hospice's beneficiaries, preferably based on experience
- Savvy diplomatic skills and a natural affinity for cultivating relationships and persuading, convening, facilitating, and building consensus among diverse individuals
- Personal qualities of integrity, credibility, and a passion for improving the lives of Cedar Valley Hospice's beneficiaries

Service on Cedar Valley Hospice's Board of Directors is without pay, except for administrative support, travel, and accommodation costs in relation to Board Members' duties.